

2010 MISSION FUNDING / EVENT REQUEST FORM

All requests to be made at least 30 days in advance and by submitting this request form to the Missions Committee (mailbox in workroom office). Agenda items are finalized the week prior to each meeting. Any late requests may be deferred to the following month. The Missions Committee meets the 1st Tuesday of each month at 7:15pm. It is helpful if the person making the request can attend the committee meeting when the request is presented to answer any questions. You will be notified (at phone or email provided above) when request is placed on the agenda. Please contact Chair Will Ameen 703.368.0807 or Co-Chair Barbara Waterman 703.330.5415 with questions.

Date submitted: _____

Date(s) of event: _____

Event description: _____

What is the purpose of this event and how does it support our Mission statement?

What are your financial needs for this project? How will the funds raised be used? What do the funds cover? When are the funds needed?

What facilities / resources at MSTUMC other than financial support will be needed?

Person / group at MSTUMC requesting permission: _____

Phone and e-mail of person making request: () _____; _____

Name of organization if other than MSTUMC: _____

Contact person/ phone / e-mail for organization: () _____: _____

Actions / Decisions of 2010 Mission Committee: Approved _____ Rejected _____

If funding is approved, the source of funding is: Budget OR Advent OR Lenten
Comments:

Once event is completed, please provide a brief 2 part summary of the event following the instructions below to the Missions - Place summary and pictures/bulletin item in Missions Committee mailbox (workroom of the church office).

Part one: Include in summary and respond whether the goals of mission were met, actual amounts of funds expensed, (if any) a quantifier of success, (number of items collected, amount of money raised, number of people fed, etc) and any positive/negative feedback about the event. PLEASE return any funds provided and not used for this request to the church office and notify the Missions Committee.

Part two: To better communicate to all MSTUMC members about our 2010 events the Missions Committee would like you to capture the event in pictures for display on one of the MSTUMC bulletin boards, and/or write an item for Missions to submit to the weekly bulletin for members to read.

Bless you for your service to our Lord!

Part one: Event:: _____

Date(s) of event: _____

Summary: _____

Part two attached? Thanks!

Person / group at MSTUMC providing summary: _____

Phone and e-mail of person providing summary: () _____ ; _____

Name of organization if other than MSTUMC: _____

Contact person/ phone / e-mail for organization: () _____ : _____

Our MST Mission - "Becoming a Community of Christ Followers"